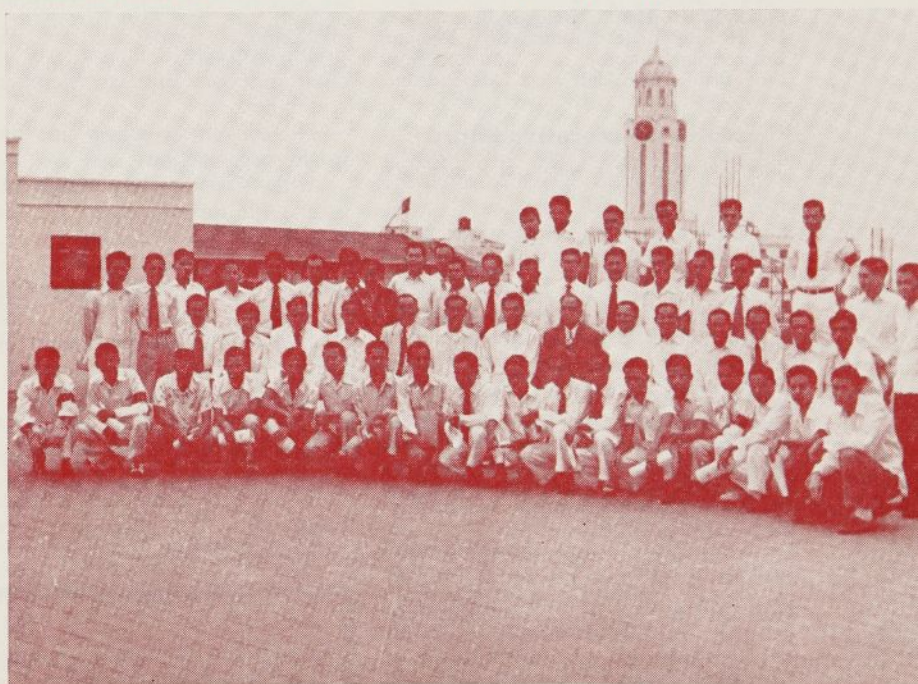




Torch and Trefoil



Across the Pacific

MARCH, 1956

TORCH and TREFOIL

Volume 31, Number 3

March, 1956

Issued regularly eight times a year, monthly
October through May.
Subscription price \$1.00 a year

Entered as second class matter February 5,
1938, at the post office at Kansas City, Mo.,
under act of March 3, 1879. Office of publica-
tion, 419 Columbia Bank Bldg., Kansas City,
Missouri.

Printed by

Smith-Grievs Company, Printers & Lithographers
Kansas City, Missouri

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Of Thee I Sing

G. R. Padolina, affectionately known to his friends as Willie, an alumnus of Alpha Rho Chapter at the University of Texas, has been appointed as National Director of the Boy Scouts of the Philippines. He was formerly Deputy Director. Willie did graduate work at the University of Texas in 1950-51 and became an active member of Alpha Rho Chapter and delivered an inspiring address at our 1950 National Convention held in Des Moines, Iowa.

Dean Donald R. Mallett, a faculty advisor of Alpha Gamma Chapter, has been promoted from his position as Dean of Men at Purdue University to the post of Executive Dean at Purdue. Another advisor of Alpha Gamma Chapter, O. D. Roberts, who has been assistant to Don, has been named new Dean of Men.

Dr. R. H. Bolyard, member of our National Executive Board, has recently been elected as a member of the Board of Directors of the National Tuberculosis Association, a very important post in the constant fight against tuberculosis.

Dean Fred H. Turner, editor of the bulletin of the Interfraternity Research and Advisory Council, has given recognition in the latest issue to the project of Beta Sigma Chapter at Texas Tech in which the chapter is providing Scouting opportunity for physically and mentally handicapped boys.

NEW LIFE MEMBERS

Five more brothers have subscribed for Life Membership in Alpha Phi Omega since the previous list was published. We welcome: Jerry L. Berman, *Alpha Pi*; Stanley Levingston, *Gamma Upsilon*; Stephen J. Horvath, Jr., *Eta*; Louis W. Pinata, *Lambda Gamma*; Julian E. Laughinghouse, Jr., *Alpha Pi*.

ON OUR COVER

On December 17 and 18, 1955, *Alpha Phi Omega of the Philippines* held its Second National Convention. Meeting in Manila, delegates from the six chapters discussed their activities and made plans for the future. Discussion groups were held on subjects like those at our own national conventions including Service Projects, Membership and Pledging, Chapter Finance, Publicity, and others.

The convention was a fine success and paved the way for continued growth in the organization.

In the upper picture on our cover Dr. Vidal Tan, President of the University of the Philippines (State University and home of Eta Chapter of Alpha Phi Omega of the Philippines) is shown receiving a recognition plaque from National President Ignacio J. Sevilla, for outstanding service to the fraternity during its early years of organization. Left to right in the picture are Guillermo R. Padolina, Board Member (see item at top of this column); Rev. Fr. Oscar Mariano; Dr. Tan, President Sevilla, Godofredo Neric, Outgoing National Secretary; Bonifacio M. Calayag, National Secretary, and Professor Eulalio N. Bacani, Board Member.

The lower picture on our cover shows the delegates who attended the second Philippines convention. In the background is the carillon tower of the City Hall of Manila.

We extend hearty congratulations to the brothers of Alpha Phi Omega of the Philippines upon their fine service program and wish for them the best of success for the future.

IN MEMORIAM

Dr. W. C. Coffey

Honorary Member, Gamma Psi Chapter
University of Minnesota

Dr. Coffey was a former President of the University of Minnesota and a strong supporter of the principles of Alpha Phi Omega. He died of a heart ailment on the eve of his eightieth birthday. We mourn the loss of this fine brother.

NATIONAL CONVENTION PREPARATIONS

Information about how to register for our Fourteenth National Convention has been sent to all chapter officers and advisors in the National Bulletin. Contact your Chapter President to find out about the costs and arrangements for this convention to be held at Long Beach, California, August 28 to 30, 1956.

Campus Editorials

A SALUTE TO SCOUTING

The Boy Scouts of America celebrates its 46th birthday this week by launching a four-year program with the theme "Onward for God and My Country."

Since beginning in 1910, more than 24½ million Americans have shared in its leisure-time program.

Boy Scouting is spread throughout the United States, Alaska, Hawaii, Canal Zone and Puerto Rico. There are 538 local councils in these areas, as well as two councils established for sons of American servicemen overseas. Truly the Boy Scouts of America has become a world-wide organization.

At the present time there are some four million Cub Scouts, Boy Scouts, Explorers and their adult leaders engaged in Scouting work.

Although aimed primarily at the young man in his teens, Scouting also carries over into later years. On the KSU campus is found a chapter of Alpha Phi Omega, national scouting service organization. Over the years, this group has carried on many worthwhile activities in the interest of the University.

And so we wish a happy birthday to the Boy Scouts, whose aims are best summed up in the Scout Oath: "On my honor I will do my best, to do my duty to God and my country, and to obey the Scout law; to help other people at all times; to keep myself physically strong, mentally awake and morally straight." If more of us would strive to meet these standards, less of us would have the problems with which we are faced.

In the Daily Kent Stater of February 7, 1956, appeared this editorial in tribute to Scouting, including well-earned praise for the activities of Epsilon Psi Chapter of Alpha Phi Omega.

APO AND SERVICE

There is on campus a well-known but little praised organization, known commonly as APO.

Actually, APO (Alpha Phi Omega) is a national fraternity, specializing in service to the chapters' schools and towns.

At the Heights, APO is perhaps best known for its expert handling of the Book Exchange, charity events, blood drive, used textbook drive and other worthy events.

Last week APO made another of its contributions to Heightsmen in the form of the Student Directory. In previous years the Directory has made its campus appearance sometime around the end of the first semester.

This year, however, the Directory arrived early, in fact, earlier than it has ever arrived. We congratulate APO on this, an admittedly difficult feat, and we hope that the organization can continue its excellent record of service to Heightsmen for many years to come.

This fine tribute to the work of Gamma Omega Chapter, the above editorial appeared in the October 18, 1955, issue of Heights Daily News, the student newspaper of University Heights College of New York University.

SANDS OF TIME

By Adrian C. Allen
Iota Rho Chapter
Florida State University

The Sands of Time are running
A swiftest type of race;
And lost are treasured moments
That one cannot replace.

It's strange that if we're idle
The seconds seem to creep;
But when we're busy working
The minutes fairly leap.

Father Time has not a care—
His ending never nears;
A drop of Sand he loses
Is just a hundred years.

Don't waste a single hour,
Or suffer untold pains;
The Sands of Time are costly—
Grasp tight those precious grains.



SAY,
DID YOU
KNOW?

—That five petitions for new chapters of Alpha Phi Omega have been received since our previous issue. They are from Michigan State Normal College, Ypsilanti, Michigan; Morgan State College, Baltimore, Maryland; Ursinus College, Collegeville, Pennsylvania; Colorado State College of Education, Greeley, Colorado; and Memphis State College, Memphis, Tennessee. Our processes of approval are underway concerning these and as soon as the petitions are certified by our National Extension Committee ballots will be sent to all chapters for voting.

—After your new officers have been elected this Spring, it is recommended that a conference be held of the old officers and new officers under leadership of the Chairman of the Advisory Committee, to discuss past achievements, help acquaint new officers with their jobs and make plans for launching Fall activities.

—Now is the time to plan for attending the National Convention in Long Beach, California, August 28 to 30, 1956.

Leadership Feature - - -

How To Run A Meeting

By Joe Tupin

Past President, Alpha Rho Chapter,
Member of National Executive Board

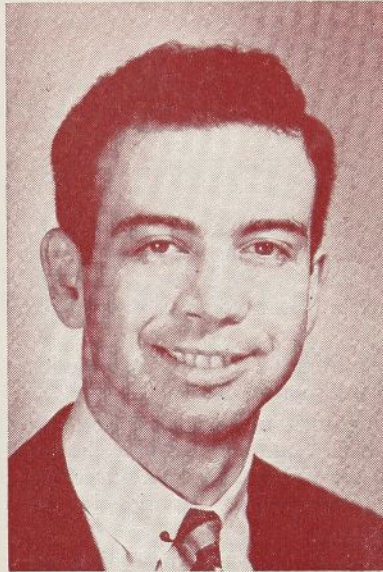
Although you may sometimes find your chapter's proceedings stalled in a bed of parliamentary inconsistencies, misconceptions and misunderstandings, this does not need to be a permanent state. If you, as a member or an officer, will memorize a few basic rules, and try to impart justice, courtesy and order to your proceedings, then your chapter will realize many more benefits from time expended. The brief article following does not propose to cover all situations or complicated procedures, rather it only gives those points which are felt to be most often encountered.

An agenda is necessary if the meeting is to proceed to adjournment by the shortest and most profitable route. This order may be set by tradition or some other means, such as the wishes of the presiding officer. An agenda found to be in common use is as follows:

1. Call to order
2. Reading of the minutes
3. Presidential announcements
4. Officers' reports
5. Executive committee reports
6. Committees' reports
7. Unfinished business
8. New business
9. Special programs
10. Adjournment

This order may be modified to suit the particular needs of the chapter.

There are a few things which should be noted in connection with the agenda: First, a quorum must be present to legally conduct business. Second, the minutes must be approved or amended. Third, the president does not ordinarily make motions; he only makes known his ideas or wishes, and relates any emergency actions he may have taken since the last meeting. Fourth, all reports should be acted upon in an appropriate manner, i.e., lay on the table, commit or recommit to a committee, or accept. To accept a report does not adopt its proposals; rather, it means that the committee



has done an adequate job in getting information to enable the chapter to make a decision.

The motion is the point of action for parliamentary procedure. It is by this means that business is conducted and objectives are realized. There are several general rules pertaining to the

procedure of making a motion. These rules are as follows:

No motion can be made without a quorum.

Any motion duly offered by a member must be considered.

A member must have the floor to make or to second a motion.

Every motion must be seconded before being considered.

Every motion may be amended, debated, and reconsidered.

Every motion may be decided by a majority vote.

You undoubtedly know exceptions to these rules and there are probably some that you do not know. Below is a condensed chart for quick reference on the procedure for handling or making the most common motions.

These eight motions are listed in reverse order of their rank; e.g., number eight (to adjourn) must be acted upon by the chapter before any other action on the floor may be acted upon. A motion to lay on the table must be acted upon before a motion to amend, but a motion of higher rank may be made and a vote taken before the mo-

(Continued on page eleven)

Motions:	Quorum presence required	Must be recognized	Must be seconded	May be amended	May be debated	May be reconsidered	Must have a majority vote
Main	X	X	X	X	X	X	X
Amend	X	X	X	X	X	X	X
Amend the amendment	X	X	X	O	X	X	X
Send to committee	X	X	X	X	X	X	X
Postpone action	X	X	X	X	X	X	X
Previous question	X	X	X	O	O	X	2/3
Lay on the table	X	X	X	O	O	O ¹	X
Adjourn	X	X	X	O	O	O	X

¹Only following an affirmative vote.

X = Applies to the motion.

O = Does not apply to the motion

*A Feature Project - - -***BOOKS FOR LESS**

By Matthew Krakower
 Co-Chairman of Book Exchange
 Gamma Delta Chapter, CCNY

For many semesters, Gamma Delta Chapter has maintained a Used Book Exchange for the use of the students at the Bernard M. Baruch School of Business and Public Administration, CCNY. Each semester, over a period of five weeks, students of the school purchase used books through our chapter. Maintaining this service involves the cooperation of each brother, utilizing every free hour. At the Exchange's conclusion, we of Gamma Delta Chapter feel proud of this service to the student body. To us, our Exchange is a constant success.

You may be puzzled as to the criteria by which Gamma Delta Chapter or any chapter can determine the success of its Book Exchange. Is the faith of the student body indicated by the gross sales of the Exchange or is the number of books they entrust to the chapter more indicative of the esteem in which the Exchange is held?

At Gamma Delta Chapter, the attitude of our patrons determines the success of the Exchange. For years we have looked to the student body for criticism and suggestions in order to appraise and improve this service. Year by year we institute new methods by which the Book Exchange becomes more efficient and convenient for the student's use. As a result, our reputation gains us new patrons each semester. The students entrust us with their old texts and purchase texts for the coming semester, feeling sure of our faithfulness.

We have become almost a part of the registration process for as soon as the student has secured his new pro-

gram he invariably comes to us to purchase his texts. It is our practice to have accurate information as to what texts will be required for each course, where it can be secured cheaply should we be unable to supply it, and even information concerning those instructors who do not require their students to purchase a text. Very few students have ever been disappointed or have left our Book Exchange with a feeling of dissatisfied annoyance.

How successful are we? Judging as we do from the attitudes of our fellow students, we're solid!

The Book Exchange at the Baruch School was inaugurated in 1948 with an inauspicious beginning. Volume in the first semester was a mere \$2,760.93.

Building ever since and with "maximum service to the students" its aim, the chapter this semester grossed \$11,259.73 in total sales. About 95%

of the student body takes advantage of this service.

Handling such a large volume requires sound, efficient, advance planning. Our Book Exchange plans are started in the middle of the previous semester when the Committee submits its final reports, recommendations and financial statements. The Service Chairman and his committee acting together with the Book Exchange Committee then dig out the errors and omissions of the previous exchange and weigh all successful aspects toward the drafting of a final plan of operations for the coming semester.

It would be worthwhile to note that all papers and records pertaining to the exchange and the chapter's entire service program are filed in an organized file cabinet for safekeeping. The chapter refers all future chairmen to this file.

(Continued on next page)

●

**BOOK EXCHANGE AT
 NEW MEXICO A & M**

Shown at right is Lambda Iota Chapter's Book Mart in operation at New Mexico A & M College. Chapter President George Miller and Louis Hellwig are shown selling used books to Mary Lee Gonzalez and Marie Rodriguez. The chapter conducts this project at the opening of each semester as a service to students. This news and picture are by courtesy of Jack R. Detwiler and David Shore.



The end of each semester brings with it new chapter officers and with them a new Exchange Committee. The committee is composed of two co-chairmen and a comptroller. From this moment forward the exchange gets active. Inventory is taken to verify the supplies that are on hand, new book cards and receipts are printed up, arrangements are concluded with the school authorities as to hours and dates. At the same time other school organizations are approached to aid in public relations concerning the exchange.

By the time registration week rolls around at the opening of the new semester the Book Exchange is established as a self-contained unit. The chapter members report to school during registration week and participate in setting up shelving and tables, hanging of attention-getting signs throughout campus and staffing the exchange to receive books.

Alpha Phi Omega at the Baruch School does not at any time assume ownership of the books in its care. All books received are on consignment basis only and if unsold are returned to their owners within two weeks after the close of the exchange.

Our pricing policy is fair to all and has been developed after much experimentation. On any text one of three prices is permitted, either three-fourths, one-half or one-fourth of the book's original price when new. The exchange managers reserve the right to decide what fraction of the book's original price is applicable.

Once received, all books are stacked alphabetically by subject, such as history, social studies, languages, mathematics, etc.

Gamma Delta Chapter has developed through the years a sound system of internal control. The nucleus of the entire setup is a three-section card with identical numbers on each. The Number 1 section is designated as "Book Card" and is inserted in the binding of the book with cellophane tape.

Copy Number 2 is designated as "Master Card" and is placed in a master card file in numerical order. The lower or third section is issued to the person offering the book for sale. This portion of the card is printed in receipt form. All information pertinent to the ownership of the book such as name of owner and his address is written on the book card and

MASTER CARD	
No. 3672	
Seller's Name (Please Print)	
Seller's Address	
Dept.—Course Number	
Author	
Title	
I will relinquish my right to the book or money if I do not appear within 30 days after the exchange closes. I furthermore accept the price indicated.	
SIGNATURE	

BOOK COPY	
No. 3672	
Seller's Name	
Seller's Address	
Dept.—Course Number	

SELLER'S RECEIPT	
No. 3672	Your book or money will be returned to you only upon presentation of this receipt. Not responsible for books or money left over 30 days.
ALPHA PHI OMEGA BOOSTER BOOK EXCHANGE	

Above is a sample of the record card used by Gamma Delta Chapter in connection with the book exchange. Notice it is in three parts and is used as described in the accompanying article.

the master card only. Book name, author and price asked also become part of these two cards.

When a book is sold to another student the cashier removes the book card when receiving the cash. This card is then matched with the master card and added to the list of books sold. Lists of the sold books (by number only) are posted in convenient campus locations and the owner may secure his money upon presenting the receipt card.

In the entire transaction a 10c service fee is charged the seller as well as the purchaser. All operating expenses are met from this income and a reserve account for contingencies is also maintained. All profits and excesses of the exchange are turned over to the college to be spent on worthwhile service projects and campus needs.

With the high cost of new textbooks today, throughout the United States, the Used Textbook Exchange as offered as a service to the student body by Alpha Phi Omega is becoming increasingly important. Gamma Delta Chapter is more than willing to extend any experience and information to any chapter wishing to start a book exchange or to build up one already established. The Exchange is an excellent service project.

Editor's Note: Numerous chapters of Alpha Phi Omega conduct the Book Exchange. The above article presents an excellent description of the basic elements of this project. There is some variation in its operation on other campuses. In publishing this article, we extend tribute to all chapters which have conducted the Book Exchange and we invite other chapters to give consideration to this as an excellent and worthy project.



Big Ugly Man Contest

ALPHA GAMMA CHAPTER'S Ugly Man Contest was a great success at *Purdue University* this Spring, bringing a total of \$3,068.60 which was donated to the Campus Chest. This is reported by Bob Verplank, President.

Honor to Advisor

ETA CHAPTER at *Northern Illinois State College* is establishing a scholarship for one year's tuition and fees to be named "The M. C. Hayes Scholarship." The fund now totals \$3,200.00 and the goal is \$4,000.00 to be set up so that the scholarship will be self-perpetuating. This is named in honor of Dr. Hayes who served faithfully for many years as Chairman of the Advisory Committee of Eta Chapter and as a national officer. This report is from Stephen J. Horvath, member of the National Executive Board.

Aid to Nursery

Last Fall's pledges of LAMBDA IOTA CHAPTER at *New Mexico A & M College* had as one of their projects the building of wooden horses, a race track and doll house for the college nursery. This is reported by George W. Miller, Jr., President.

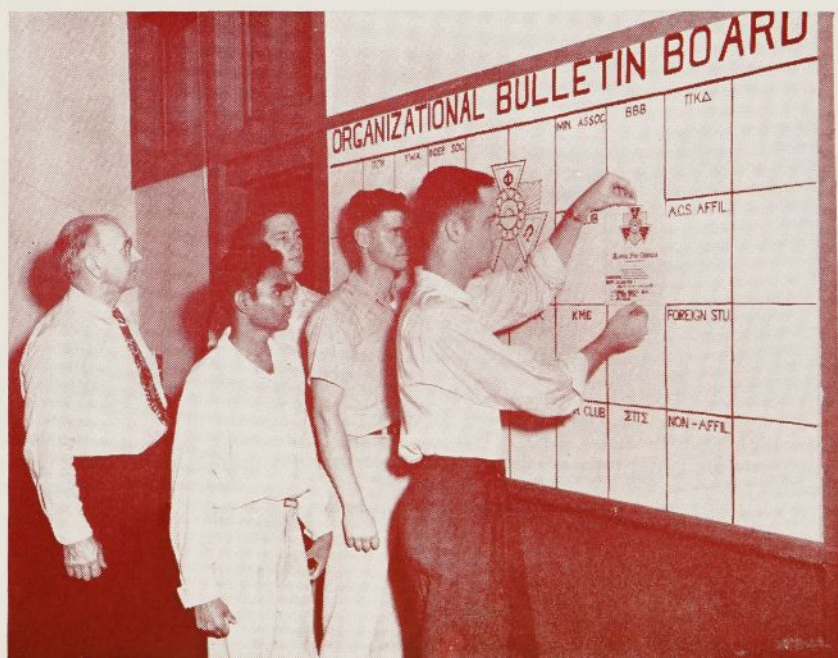
FLAG RESPONSIBILITY AT SIMPSON



Shown above is Art Campney, President of Eta Beta Chapter, raising the United States flag on the Simpson College campus. This is handled daily by the chapter and is one of the many projects in the busy program of Eta Beta Chapter. An outstanding Thirtieth Anniversary Program was conducted by the Simpson brothers commemorating the growth of our fraternity. This news and picture are by courtesy of Roger Osborn, Secretary.

NEW BULLETIN BOARD AT WILLIAM JEWELL

Alpha Mu Chapter at William Jewell College constructed the Organizational Bulletin Board (shown at right) as one of its service projects. The board is located in the Student Center and there are spaces on it in which each organization on the campus can post notices for its members. In the picture, left to right, are Dr. L. J. Gier, Chairman of the Advisory Committee; George Huggins; Don Hoech, Treasurer; John Carpenter, Sergeant-at-Arms; and Barney Raborn, President. Barney is shown posting the notice of an Alpha Phi Omega meeting.



ALL-CAMPUS SMOKER AT LACROSSE STATE



Kappa Gamma Chapter recently sponsored an all-campus smoker for the men of Wisconsin State College, LaCrosse, attended by about one hundred students and a considerable number of faculty men. The purpose was to acquaint the students with the faculty and to gain first-hand information about the future plans of the college, problems and functioning. Four panel members who led the discussion included President Rexford Mitchell, Dr. Glenn Smith, Dr. Emerson Wulling and Dr. Maurice Graff. The meeting was a fine success and the students have asked that it be an annual event.

BOY SCOUT TRAINING CONFERENCE



Three members at Florida A and M University, with aid of an assistant, are shown registering a small part of the many Boy Scouts who participated in the recent training conference on the campus. Left to right at the table are Lorenza Collins, Wesley R. Bynum, Suzie B. Thompson and Victor Hunter. This conference was a very successful event of Kappa Delta Chapter.

Blood Donations

DELTA NU CHAPTER at Yale University has sponsored blood donations for the past three years and recently our National President, M. R. Disborough, received a fine letter of appreciation from Howard K. Prann, Chairman of the Blood Committee of the New Haven Chapter of American Red Cross. Mr. Prann said:

"For two years the undergraduate body at Yale, under the sponsorship and leadership of Alpha Phi Omega, has been doing an outstanding job in the collection of blood for the State of Connecticut. We are fortunate to have a blood program, under the Red Cross, furnishing blood to hospitals, thus making it possible for patients to receive blood without cost for it.

"Since November 1953, when Alpha Phi Omega began sponsoring the blood donation program at Yale, 3,666 pints of blood have been donated by undergraduate students. We are very proud of the Alpha Phi Omega members for their interest and for the many hours they devote to this worthwhile program."

Assist in Auditing

Three members of the Twin City Area Alumni Chapter assisted the Minneapolis Boy Scout Office recently in auditing the Friends of Scouting contributions and their help was greatly appreciated. This is reported in the chapter newsletter.

Aid College Project

ETA LAMBDA CHAPTER assisted in a stunt night put on by Wisconsin State College at Eau Claire in February and also recently conducted its annual "Klondike Derby," a problem given to many Scout patrols simulating a plane crash in the north country. This project gives the Scouts opportunity to apply their training in first aid, survival, compass, knot tying, tent pitching, map making and other skills. This is reported by Dean Johnson, Past President.

Thanks from Hospital

KAPPA MU CHAPTER at Johns Hopkins University has received a letter from the Perry Point Hospital thanking the group for recent visits and entertainment.

Aid During Brotherhood Week

The National Conference of Christians and Jews, as part of Brotherhood Week in February, organized theatre parties for grade school children in Omaha and Council Bluffs. The theatres and film were donated and the *Omaha Area Alumni Chapter* furnished personnel to be on hand at the theatres when the films were shown. The chapter also contacted Explorer units in the vicinity to obtain ushers and ticket takers. Meetings were held at seven theatres and it is estimated that about 3,000 school children in the two cities participated. This is reported by Charles Ammons, Past President.

Billboard Advertising

GAMMA BETA CHAPTER is obtaining billboard space to help advertise *San Jose State's* centennial to be held next year. The billboard will be located in a position for greatest benefit to the college and the city of San Jose. Also along the lines of college publicity, the chapter has been asked to furnish a metal sign for the college to replace the wooden sign destroyed by vandals last year. This is reported by Herb Effron, Corresponding Secretary.

Donation from Carnival

GAMMA DELTA CHAPTER at the *Bernard M. Baruch School of Business and Public Administration, CCNY*, donated proceeds from its annual charity carnival to the Myasthenia Gravis Foundation. A fine article appeared in the newsletter of the Foundation commending the chapter for its excellent contribution. John Nigri was chairman of the committee in charge of the carnival, and Rex Marshall, a well-known TV and radio announcer, "hawked the wares" of several of the booths during the carnival. This is reported by Hy Stein, Secretary.

Aid Crippled Children's Work

ALPHA LAMBDA CHAPTER at *North Dakota State College* had excellent success in their Snow Sculpture contest and Ugly Man contest this winter and from the proceeds have contributed \$325.00 to crippled children's work. The chapter has also recently acquired a room which is expected to be a great asset in its future program. This is reported by Keith Schick, Secretary.

GIFT TO MISSION COUNCIL, BSA, PRESENTED BY PSI CHAPTER



Shown presenting a check to the local Boy Scout council is Lee Greer (right) then President of Psi Chapter at University of California at Santa Barbara. Receiving the gift to be used to further the Scout program in the area is H. H. "Red" Wilson, Assistant Scout Executive. At the same time the chapter presented a slide projector to the council for use at training meetings for Cub leaders and Scout leaders.

Results

The National Bulletin of February 18, 1956, had numerous helpful suggestions for earning money to cover the expenses of the delegates we hope to send to the Fourteenth National Convention of Alpha Phi Omega, to be held at Long Beach, California. I am happy to report that we have already started on a campaign to build a Convention Fund. The suggestion of handling coat checking services at school functions is a very worthwhile scheme for earning of such a fund. We are using it and find that it works out very well for both our chapter and for the organization which is sponsoring the social event. This is reported by Louis Sayas, Corresponding Secretary, *Upsilon Chapter, Wisconsin State College at Milwaukee*.

Expanded Guide Service

GAMMA PI CHAPTER's Guide Service Director, Frank Rizzo, has reorganized the tours in preparation for the Spring increase in trips. Each year brings the senior classes of many high schools to look over the *University of Michigan* campus and to visit the points of interest. The AΦΩ guide

service is an important part of making each group's visit interesting and worthwhile. This is reported in the chapter newsletter.

Print Chapter Letterheads

Gary Small, President; Vern Dahlquist, Treasurer, and Don R. Clark, Secretary, of *IOTA CHI CHAPTER at Northern Michigan College* recently printed new letterheads for chapter use. After purchasing the paper from a printing shop, they set the type and ran a sufficient quantity of letterheads and envelopes for chapter use. They produced a very neat and attractive job.

Scholarship Fund

ALPHA ALPHA CHAPTER at the *University of Illinois* recently completed its Ugly Man Contest and the money is being utilized in a scholarship fund. This is reported by Stephen Horvath, member of the National Executive Board.

**SEE YOU AT THE
NATIONAL CONVENTION
IN LONG BEACH!**

Newsletter Clips



The Stem Winder

From the Newsletter of Alpha Lambda Chapter, North Dakota State College.

ALPHA LAMBDA CHAPTER has for the first time in a long career of service obtained its own permanent and private office. This is an indication of steady growth in both the size of the chapter and the scope of its projects. In order to justify the acquisition of this space in the College Y, and to make it worth the time and expense which will be necessary to put it into operation, we must continue this growth at an even greater rate.

Each and every member must make an effort to increase the membership. Open meetings with written invitations are not enough. They hit only the new freshmen who are too bewildered to even consider a service organization, particularly one which follows the ideals of Scouting which they may think they have outgrown. We attack the problem along two lines. First, our fraternity and its purpose must become better known and respected among the students and faculty. Second, we members who know and believe in the fraternity must contact prospects personally. No one can help but agree with our principles; it only remains for us to show the campus that we are sincere enough to carry them out. However, do not sacrifice quality for quantity when considering a man for membership. Only a worthy organization can win the respect and support of the campus and community.

A room of our own has many advantages, and not the least of these is the added prestige it will lend to our name. On the other hand, this point could be lost or even turned against us if we do not make this an impressive, useful, and active headquarters. The committee for the redecoration of the office is to present a plan at the next meeting, so let's all get behind this project and put it over the right way. In appreciation for this room we are going to do some redecorating for the College Y. We need painters, carpenters, in fact anyone with two arms, even one arm will do. Do you qualify?

—Bob Tucker, President

Sectional Newsletter

"Timely Topics," a newsletter for the North Central Section of AΦΩ, is being edited by Manfred O. Aws, member of the National Executive Board, who resides in Minneapolis. Through contacts with chapters he gathers news and has published two issues of the newsletter. His latest edition reports, among other items, the Parents Banquet held by GAMMA PSI CHAPTER at the University of Minnesota at which Mr. Stanley Wenberg, Assistant to the President of the University, was the principal speaker.

New Room

The A-P-O-Del, chapter newsletter of ZETA SIGMA CHAPTER at the University of Delaware reports much interesting news. It brings word that the chapter has a meeting room at 104 Robinson Hall on the campus "and it's a beaut—just like it was designed for us!" Meetings are held there regularly. The newsletter also reports the chapter sponsorship of the Campus Chest drive, leadership at the annual Parents Conference, adoption of a new chapter constitution and by-laws, and presents a calendar of future events. The newsletter is well edited and is a real asset to Zeta Sigma Chapter.

Pledgemaster Honored

Bob Dougherty, representing the pledge class of the Fall of 1955 of CHI CHAPTER at UCLA, had the privilege of presenting to Bob Ackerson a trophy expressing appreciation for the fine job he did as Pledgemaster. The inscription reads as follows: "Bob 'Simon Legree' Ackerson, A Phi O Pledgemaster, with appreciation from your Pledge Class, F '55." This is reported in the chapter newsletter.

Interchapter Help

Recently, Robert Perez of GAMMA DELTA CHAPTER, CCNY wrote to EPSILON EPSILON CHAPTER, extending congratulations upon the huge success of the Ugly Man Contest at Missouri Valley College. Robert asked for any ideas which Epsilon Epsilon

Chapter might be able to offer for increasing the contest at CCNY.

A thorough and detailed reply was written by Gerald M. Plessner, President of Epsilon Epsilon Chapter, giving a report of how this contest is planned and conducted by his group.

Such interchapter helpfulness is valuable in Alpha Phi Omega. If you read about a project in the TORCH AND TREFOIL and would like more information concerning it, feel free to write to the chapter which conducted it. When addressing a letter to another chapter, it is recommended that you use the name and address of the President, obtainable from the latest issue of the National Directory.

Letter of Appreciation

The Registrar of the University of Louisville, Mr. John M. Houchens, has highly complimented the work of DELTA THETA CHAPTER of AΦΩ saying, "They have rendered many services to the University, including aiding with the commencement exercises, assisting at homecoming activities, ushering at University convocations, sponsoring the Ugly Man Contest to raise funds for the Campus Chest, sponsoring the annual blood donor drive, operation of the Lost and Found office, and registration of slide rules." He went on to say that the chapter has been especially helpful to him in carrying out the complicated tasks incident to registration and commencement.

Assist Council Dinner

ETA PHI CHAPTER at American University had charge of a Christmas Seal booth at the Apex Theatre in the latest drive for funds for the fight against tuberculosis. The group also recently assisted at the annual dinner of the National Capital Area Council, BSA, and conducted a March of Dimes on campus. This is reported by Robert Bunting, President.

Aid Scholarship Fund

THETA PSI CHAPTER at the University of Bridgeport has furnished a trophy for the organization contributing the most money to the new scholarship fund named in honor of Mayor Jasper McLevy, seventy-eight-year-old Mayor of Bridgeport who is now in his twelfth term of office. The chapter also contributed financially toward the fund and helped publicize this fund among the entire student body. This is reported by Ralph M. True, Jr., Treasurer.

HOW TO RUN A MEETING

(Continued from page four)

tion to lay on the table is taken. In this case the motion to adjourn is the only one of higher rank, and if it is passed, the main motion with its amendments would be considered under unfinished business at the next meeting.

There are a few things which must be said in reference to the motions above, as to their meaning. You will notice a main motion can be amended an indefinite number of times, while an amendment may be amended only once. If a question is felt to require further study or investigation, it is committed to a committee. Postponement is made to a definite time, usually a future meeting, and again considered under unfinished business. To move the previous question means to cease debate and to vote immediately on all motions pending in the order of their rank. The motion to lay on the table is used to dispense with a motion until a later date. It is used instead of postponement or commitment because it is not debatable or amendable.

The motions that have been considered so far are thought to be the ones most often encountered in conducting chapter meetings, but there are many other motions that may arise. Some of the more important ones are nominations, points of order, appeal, take from the table, reconsider the vote, and extend, limit, or close debate.

Nominations are usually made by a committee, but are usually open to further nominating from the floor. A nomination requires no second. The person's name may be withdrawn by the maker or the nominee, without the consent of the other. Nominations should be closed only after everyone has had ample opportunity to participate.

A point of order may be raised by a member whenever an unparliamentary or disorderly procedure has been made. He may do this without being recognized by the chair. If a person is speaking when a point of order is raised, then he sits down. The chair then decides whether the point was well made. The decision of the chair may be appealed in the same manner as a point raised, except that it requires a second and is debatable. An appeal may be made by any member of the assembly. The appeal is de-

cided by the chapter. Business is resumed where it broke off with any changes needed.

The need of the motion to "remove from the table" is obvious. This motion is made by any member and is in order at the same meeting that the motion to table was passed, but only after business has intervened, or at a later meeting. Passage of the motion to remove from the table brings back only the main motion and its proposed amendments, not individual questions of committing, postponement, etc.

A member of the affirmative side is the only one eligible to move to reconsider a motion. Reconsideration may be made only one time and is debatable. The motion, if reconsidered, is considered as if it were an original motion. Usually there is a time limit within which a motion to reconsider must be made.

Motions to extend, limit or close debate are handled as a motion for the previous question; i.e., require two-thirds vote and are not debatable.

There are some miscellaneous facts that should be kept in mind. A motion is made and seconded, then restated by the president. It is then in possession of the chapter and can be debated. The motion may be withdrawn by the maker only if done so before it passes into the possession of the chapter. Then it may be withdrawn only with consent of the chapter. The person who is stating a motion should always try to phrase it in an affirmative manner.

As for debate, courtesy, respect and justice should be embodied in all activities. Debate can become a dreaded thing, accomplishing little, if it does not remain in good order.

Voting is ordinarily based on the majority rule, but this may vary from chapter to chapter, and should be stated in the chapter constitution. It is usually considered to be a majority of the quorum, but it can be considered a majority of the total membership. A quorum is thought to be any number greater than one-half of the membership.

Parliamentary procedure can become an involved and complex affair in its fullest extent. This is attested to by the number of volumes that have been published on the subject. It is a fruitful tool when understood and wielded fairly. From a modest, basic knowledge, one can easily become competent to handle the most

complex problems. Books by Emma A. Fox and Henry M. Roberts will be found to be extremely helpful.

Contribute to Camp Fund

One of the first activities in the Spring semester in ETA EPSILON CHAPTER at Millikin University was the Ugly Man Contest. It was a fine success and the proceeds have been donated to the Work Camp Fund of Millikin University. The fund will be used to send a student to a European camp this Summer. Recently the chapter supplied eight members to work at the Lincoln Trails Council "Scouting in Action" Fair. They worked at such things as helping at the information booth, taking tickets, answering the phone and controlling the crowd. Also \$200.00 has been donated to purchase an opaque projector for Council use in training courses. This is reported by James G. Stevenson, Corresponding Secretary.

Do You Wear an Alpha Phi Omega Pin or Key?



If you have not yet purchased a pin or key, get one as soon as convenient. You will enjoy wearing APO insignia. Above is pictured the standard pearl center key which costs \$15.00, plus ten per cent federal tax and any state and city tax which applies in your locality. Other qualities of pins and keys are priced from \$2.50 to \$26.00.

An illustrated list is available upon request to our National Office. Also, if your chapter treasurer does not have Balfour order blanks on hand, a supply can be obtained by writing to our office.

Camp Time is Just Around the Corner

STAFF POSITIONS AVAILABLE IN SUMMER BOY SCOUT CAMPS

Many local councils of the Boy Scouts of America are seeking applicants for staff positions in their summer camps. The jobs available at this time should be filled by the end of May. If you are interested, consult your local Boy Scout office in your home town or college town. Applications may also be secured from the National Council, Boy Scouts of America, New Brunswick, New Jersey.

Several hundred college men and teachers will have the opportunity to serve on the staffs of summer camps throughout the United States.

Experience in camping as a Scout or Scout Leader is preferred; however, special training in administration, accounting, aquatics, and medical work, or some program specialization may qualify a man without camping background for a specialized position.

Period of employment in Scout camps varies between four and nine weeks, including a pre-camp training period.

There are also a limited number of highly desirable positions open for college men of strong Scouting background at Philmont Scout Ranch, Cimarron, New Mexico, and at Schiff Scout Reservation, Mendham, New Jersey. These jobs would be of particular interest to men who are planning to pursue a professional career in Scouting.

If you are interested in applying for a summer camp job, ask your council office for an application, or write to Division of Personnel, Boy Scouts of America, New Brunswick, New Jersey.

BULLETIN BOARD

ELECTIONS

April is election month in Alpha Phi Omega in accordance with the semiannual schedule set forth in the National Constitution. Officers may be re-elected once if chapter desires.

Election in April will give your new officers full opportunity to become acquainted with their jobs before the close of the Spring term.

Study carefully the qualifications of each candidate in an effort to select the most capable man for each job. Then after the election it is recommended that a joint meeting be held of old and new officers to discuss their responsibilities.

PLEDGE REGISTRATIONS

Applications for new pledges should be sent to the National Office promptly after each pledging ceremony. The delegates at the 1954 National Convention specified that pledge applications should be mailed within three days after the ceremony is held. Under this plan it is necessary that each pledge have his application filled out and his pledge fee paid before being permitted to pass through the pledging ceremony. It is important that every chapter register its pledges promptly. A letter of recognition is sent to each pledge when his application arrives in the office.